

# How to Secure Your Online Files?



## Use A Strong Password

A strong password should consist of at least eight characters with at least one number and one letter, as well as a combination of both upper-case and lower-case letters. Optionally, add a special character or two for higher security.



## Use A Password Manager

There's no need to remember a list of long and confusing passwords anymore. With a password manager, you can create strong, unique passwords that follow best practices and store them encrypted so that even if your computer is stolen or hacked, your identity won't be compromised.



## Use Two-Factor Authentication

Apart from entering your password, two-factor authentication also requires something you have, like your mobile phone or a TOTP app, for verification. It's a prevalent practice for online accounts to enable this security feature.



## Encrypt Your Files

You can do this by encrypting a folder or the files themselves using a program like Cryptomator. This encrypts the contents of your files and drive and makes it impossible for anyone to access the files without knowing both your password and encryption key.



## Scan Your Files for Virus or Malware

Use the latest antivirus software on your computer and scan your files on a regular basis.



## Use Encrypted Cloud Storage

Cloud providers like Tresorit, Boxcryptor, and SpiderOak will enable you to store your sensitive information safely and securely as they encrypt all your files in a way that can't be decrypted without your personal key.

